
Norton Media Center Community Grants Summary

Purpose

- Norton Cable Access Inc. is a nonprofit (501c3) supporting community media in Norton, MA.
- Offers free studio space and broadcasts on Comcast channels 9 (Public), 15 (Educational), and 98 (Government).
- Grants are strictly for **technology-related expenses**.

Application Timeline

- Reviewed twice yearly:
 - **June review:** Apply April 15 – May 31
 - **December review:** Apply October 15 – November 30
- Early submissions encouraged; incomplete applications may be disqualified.

Submission Guidelines

- Submit electronically to: **director@nortonmediacenter.org**
- No fax, hand delivery, or postal mail accepted.

Grant Awards

- Decisions by end of July or December.
- Awardees receive a letter with grant amount.

Recipient Responsibilities

- Funds must be used for the approved purpose.
- Submit a follow-up report and financial accounting within one year.

Application Requirements

1. **Cover Page:** Organization details, contact info, tax ID, website, project name, and grant level (Low/Medium/High).
 2. **Attachment 1:** Board of Directors list and certification of board support.
 3. **Attachment 2:** Financials – recent annual statement and current budget.
 4. **Attachment 3:** Organization overview – history, mission, programs.
 5. **Attachment 4:** Grant purpose – narrative with vendor quotes.
 6. **Attachment 5:** Grant leverage – other funding sources and amounts.
-

